

COURSE INFORMATION SHEET

CHC42015 Certificate IV in Community Services



**PARTNERS
TRAINING**

Community Services

RTO Code 21837

Qualification description

This qualification reflects the role of community service workers who design and deliver person-centred services to individuals and/or groups. Workers may provide support, advocacy or interventions to individual clients, groups or communities across a range of services.

At this level, workers may be autonomous with limited responsibility within established parameters and may be required to supervise and lead other workers in projects or teams. Work may take place in a range of community service, case work or case management contexts.

Pathways

Further study pathways – This qualification will provide you with a pathway to CHC52015 Diploma of Community Services.

Employment pathways – Although it does not guarantee an employment outcome, completion of this qualification could lead to your employment in the community services industry in the following occupational titles:

- Case worker
- Community services worker
- Community support worker
- Domestic violence worker
- Support worker
- Outreach officer
- Family support worker
- Welfare worker
- Early intervention worker
- Health education officer

Entry requirements

You are required to undertake a Pre Training Review prior to enrolment to identify competencies you have previously acquired and to ascertain your suitability and appropriateness for this qualification. The Pre Training Review is designed to ensure we can help you participate in and successfully attain your desired learning outcomes.

Mandatory requirements – This qualification requires you to hold a current and satisfactory police check and Working with Children Check to undertake workplace experience.

Suitability requirements – There are no suitability requirements for this qualification.

Materials, equipment and resources – You will need access to a computer with Internet.

Training location

The training location for this course is

Course duration and mode of delivery

This course is delivered using a blended delivery model of face-to-face, workplace experience and self-directed learning.

This course is scheduled for a period of 34 to 52 weeks including 27 x 6.5 hour sessions, a minimum 120 hours of work placement or a third party report and holidays.

Assessment requirements

Your timetable sets out the specific assessments that you will be required to complete to a satisfactory standard to be deemed competent in each unit of competency.

The Student Unit Guide and Workbook sets out in detail the assessment requirements for each unit of competency. At the commencement of scheduled delivery, your trainer will provide you with the Student Unit Guide and Workbook for each unit of competency.

Workplace experience

You are required to undertake a minimum of 120 hours of workplace experience through work placement for new entrants or a third party report for existing industry workers in a relevant community services setting. Workplace experience is subject to a current and satisfactory police check and Working with Children Check.

Qualification structure

To successfully complete CHC42015 Certificate IV in Community Services you must complete the following units of competency.

	Unit code	Unit title	C/E	PR/CR
1.	CHCADV001	Facilitate the interest and rights of clients	C	-
2.	CHCCCS004	Access co-existing needs	C	-
3.	CHCCCS015	Provide individualised support	E	-
4.	CHCCDE004	Implement participation and engagement strategies	E	-
5.	CHCCOM002	Use communication to build relationships	C	-
6.	CHCDFV001 / CHCDFV403C	Recognise and respond appropriately to domestic and family violence / Provide crises intervention and support to those experiencing domestic and family violence	E	-
7.	CHCDIV001	Work with diverse people	C	-
8.	CHCGRP002 / CHCGROUP403D	Plan and conduct group activities	E	-
9.	CHCLEG001	Work legally and ethically	C	-
10.	CHCMHS005	Provide services to people with co-existing mental health and alcohol and other drugs issues	E	-
11.	CHCPRP001	Develop and maintain networks and collaborative partnerships	C	-
12.	CHCPRT001	Identify and respond to children and young people at risk	E	-
13.	CHCSOH001	Work with people experiencing or at risk of homelessness	E	-
14.	CHCYTH003	Support young people to create opportunities in their lives	E	-
15.	HLTWHS003	Maintain work health and safety	C	-

LEGEND **C** = Core **E** = Elective **PR** = Pre-requisite **CR** = Co-requisite

Fees and charges

Please contact us on 1300 664 601 for specific fee information for this course.

Further information in relation to fees and charges is set out in the Student Handbook and Student Fees and Charges Policy and Procedures available on our website and in hardcopy at each of our campus locations.

We are committed to levying and refunding student fees and charges in a transparent, fair and equitable manner. We are also committed to ensuring that you get what you pay for – the delivery of quality training and assessment services.

We levy fees to students at the time of enrolment. The fees charged for this course will vary depending on your location, eligibility for funding and individual circumstances at the time of enrolment.

We offer a variety of funding options which provide you with the opportunity to engage in affordable training. The funding options available will vary depending on your eligibility, location, qualification/units of competencies/modules and individual circumstances at the time of enrolment. We will determine your eligibility to access the available funding options at the time of enrolment and in accordance with the requirements of the applicable funding arrangements.

We also offer a variety of payment methods which are set out in our Student Fees and Charges Policy and Procedures.

The fees set out below are indicative only and may be subject to change given individual circumstances at the time of enrolment.

At the time of enrolment and no later than prior to course commencement, you are required to pay the Services Fee, any applicable Materials Fee and at least 10% of the Tuition Fee. You will also be required to enter into a deferred payment plan for the balance of the Tuition Fee if the full amount is not paid at the time of enrolment.

	VTG Non-Concession Max 925 SCH	VTG Concession Max 925 SCH	Fee for Service
VTG Rate per SCH	\$1.50	\$0.30	NA
Tuition Fee	\$1,387.50	\$277.50	\$4,525
Services Fee	\$75	\$75	\$75.00
Materials Fee	NA	NA	NA
TOTAL	\$1,462.50	\$352.50	\$4,600

Victorian Training Guarantee (**VTG**) (Victorian State Government subsidy) Student Contact Hour (**SCH**)

Maximum government contribution per student = \$5 per SCH @ maximum 925 = \$4,625

If you are an Eligible Individual and access your VTG entitlement, this training is delivered to you with funds made available by the Victorian and Commonwealth Governments.

Important information, policies and procedures

It is important that you read and fully understand the following information, policies and procedures available on our website and in hardcopy at each of our campus locations:

1. Student Handbook
2. Educational and support services – information set out in our Student Handbook
3. Recognition of Prior Learning and Credit Transfers – Recognition of Prior Learning and Credit Transfer Guide
4. Student Fees and Charges (including refunds) – Student Fees and Charges Policy and Procedures
5. Complaints and Appeals – Complaints and Appeals Policy and Procedures
6. Privacy – Privacy Policy and Procedures
7. Social Media – Social Media Policy and Procedures
8. Equal Opportunity, Fair Treatment, Access and Equity – Equal Opportunity, Fair Treatment, Access and Equity Policy and Procedures

Third party details

Organisation Get Skilled Today
name:

Contact:

Phone:

Email address:



Contacts

Training Coordinator:

Trainer:

Course ID:

Phone: 1300 664 601

Email: info@ptaust.com.au

Website: <http://www.partnersintraining.edu.au>

Address: **Head Office / Shepparton Campus**
7 Telford Drive SHEPPARTON VIC 3630
PO Box 6772 SHEPPARTON VIC 3632
P 03 58 214 877 / F 03 58 218 577

Servicing Regional Victoria including
Bendigo, Echuca and Wangaratta

Melbourne Campus
Level 2 / 21 Moray Street
SOUTHBANK VIC 3006
PO Box 22 SOUTH MELBOURNE VIC 3205
P 03 9696 7781

Sale Campus
Level 1 / 111 Raymond Street
SALE VIC 3850
PO Box 256 SALE VIC 3853
P 03 51 445 112 / F 03 51 446 112

Morwell Campus
29 – 31 Rintoull Street
MORWELL VIC 3841
PO Box 3484 GIPPSLAND VIC 3840
P 03 51 919 020

The Institute of Hair and Beauty
9/11 Fraser Street
SHEPPARTON VIC 3630
PO Box 6772 SHEPPARTON VIC 3632
P 03 58 220 499